



# *Lighthouse* **Apartments** *"Welcome Home"*

## *"Move Out Checklist"*

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\_\_\_ Carpets professionally cleaned (keep receipt). Vacuum before the cleaning.

\_\_\_ Mop all floors and sweep outdoor areas.

\_\_\_ Clean all: ceiling fan blades, mini blinds, window ledges, doors, wall marks, and baseboards with a mild soap or disinfectant. Includes: Bedrooms, bathrooms, hallways, entryways etc..

\_\_\_ Empty and clean refrigerator/freezer. Defrost the day before. Use 50/50 bleach solution around door seals if mildewed. Use a mild cleaner on the inside. Clean grill along the bottom. Leave the doors slightly open if the power will be off early to prevent mildew. Clean beside, behind & underneath as well.

\_\_\_ Clean the oven, stove, and microwave. All char and grease should be removed from inside and outside. If burner trays cannot be cleaned, then replace them. Be sure to clean underneath burners, underneath the stove and behind it as well.

\_\_\_ Clean the dishwasher whether you used it or not. The night before, spray any mildew around the seals with diluted bleach and scrub the next day. Run the dishwasher on rinse cycle one last time (wipe out large pieces first). Spray with a little diluted bleach if there is still a smell.

\_\_\_ Empty cabinets & drawers and wipe out crumbs and spills with a cloth and spray cleaner.

\_\_\_ Fully clean and disinfect bathrooms. Clean everything including the inside and outside of the toilet. The day before, spray a little diluted bleach or mildew remover on tile grout, under the toilet rim, and around the base of faucets. The next day, you should be able to scrub mildew off with an old toothbrush. Remove shower curtains. If you leave hair behind, no one will think that you cleaned.



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\_\_\_ Sweep and remove lint from all laundry rooms and outdoor storage closets. If you rented our washer/dryer, clean the lint screen. Do not leave things in closets as presents to the new tenants unless they give you permission. Most people consider items that are left behind as junk and complain.

\_\_\_ Clean all trash out of yard/patio areas.

\_\_\_ Windows inside and out. Clean all sills, trim, screens etc.

\_\_\_ Replace the air filter if it is more than a month old.

\_\_\_ Clean the kitchen sink last as this is probably where you will rinse out sponges until the end. Pour diluted bleach down the drain to cut the smells and get rid of any grime.

\_\_\_ Do not leave cars/motorcycles etc behind in parking areas or yards. They won't be there when you return. We will have them towed.

\_\_\_ Forward your mail. Please Do not bother the new tenants. Goto [USPS.COM](http://USPS.COM) to do so.

\_\_\_ Finish no later than 12 NOON on the last day of your lease. Leave extra keys and garage door openers on the counter in an envelope by the sink. If you will be done a day or more early, please call and your move-out walk through will get priority. Due to the high volume of tenants we have, it is sometimes not possible for us to do the walk-out inspection at a set time with you. Realize that the new tenants might find what we missed upon move-in, by which you will be charged for. Make sure we have your new address.